

GSV-index

Groningse Schoolvereniging



2021-2022

Dear parents, guardians,

Here is your GSV-Index for the year 2021-2022. In this booklet you will find practical information concerning daily business and organisation at our school. Should you have any questions after reading this index, please don't hesitate to ask your child's class teacher. Further information on the organisation and philosophy of our school can be found on our website www.g-s-v.nl. Here you will also find our school guide, where all aspects of our school are described. Please see the Parent Handbook for further information specific to the International Primary School.

We wish you and your child(ren) a happy school year!

Team Groningse Schoolvereniging

Index

1	Lesson times, breaks and lunch.....	3
2	Bicycles at school.....	4
3	Parking at school (cars).....	4
4	School supplies.....	6
5	Performances.....	6
6	Physical Education (PE).....	7
7	Extracurricular activities.....	8
8	Illness.....	8
9	Holidays and additional free days.....	9
10	School trips.....	10
11	Birthday Celebrations.....	10
12	Head lice.....	10
13	Lost and Found.....	11
14	Parent Portal (Mijnschool).....	11
15	Waste paper.....	11
16	Liability and insurance.....	12
17	Teaching staff and interns.....	12
18	Medical Assistance.....	16
19	Members of the board, management and Participation Council (PC).....	17
20	Contact.....	18
	Notes.....	20

Lesson times, breaks and lunch

1

Lesson times

Lesson times:

Monday, Tuesday, Thursday, and Friday:	8.30-12.00 and 13.00-15.00
Wednesday:	8.30-12.30

The gifted department (HB) has a continuous timetable, which is a pilot until December 2021. The school times for these classes are from 8.30 to 14.30 every day except Wednesday, which is 8.30 to 12.30.

Children are welcome to enter the school buildings at 8.15am when the first bell rings. At 8.25, the bell will ring again. This second bell is a sign for parents to leave the building, in order for lessons to start on time. If your child does not stay during lunch breaks, they are allowed to come back as of 12.45pm.

We ask you to be on time for drop off, to ensure that lessons begin promptly. When picking up your child, we ask you to wait for them outside the building until the bell has rung. If you would like to make an appointment to speak to your child's class teacher, we kindly request that you send the teacher an email or MijnSchool message.

Break

Break time is class time in which the children can eat and/or drink something in the morning. We assume that our pupils are provided with healthy and balanced snacks and drinks.

Lunch

During the lunch break, children can either stay at school or go home. Pupils in the International Primary School (IPS) stay at school during these times. This is calculated in the school fees. Pupils are looked after by a teacher and/or two lunch teachers. Pupils should bring packed lunches to school. Heating, cooking, or the use of other kitchen supplies is not possible. Our Lunch time Coordinator is Miss Ilse Yarzagaray. You may contact her through the info@g-s-v.nl e-mail.

2

Bicycles at school

Many students travel to school by bike. There are certain rules we expect our students to follow when parking their bicycles.

Main Building, Sweelincklaan

Pupils of TPO groups 4 up to 8 can also park their bicycles behind the school building. These pupils enter school through the main entrance.

De Componist, Chopinlaan

Pupils of classes situated at the Componist are to park their bicycles in the allocated spaces next to the building.

Location HB Hora Sicamasingel

Pupils at The gifted department (HB) are to park their bicycles in the allocated spaces next to the building.

Location IPS Rijksstraatweg Haren

Children at the International Primary School can use the bicycle racks at the side of building A and next to the playground by building B.

Due to the limited space, we ask pupils living close-by to go on foot as much as possible.

The GSV is not liable for any missing or damaged property and/or bicycles.

3

Parking at school (cars)

It is of paramount importance to ensure a safe environment for all our pupils and to avoid causing any upset in the surrounding neighbourhood. Therefore we would like to explain to you the procedure concerning car parking at our various locations. Please ensure any other relevant parties (grandparents, babysitters, or others who might help with picking up and/or dropping off) are aware of these procedures as well.

Sweelincklaan/Chopinlaan

- Parking spaces are available at the Helperzoom, Helperbrink (paid), Chopinlaan, Sweelincklaan, Beethovenlaan and Savornin Lohmanlaan. Spaces are also available at the Strausslaan en Händellaan. They are only a little further away.
- In the Beethovenlaan there is a special Kiss&Ride-area, where you can pick up and/or drop off your child(ren). This area is not a parking space; you are only allowed to stop briefly.
- Parking at the storage boxes behind the Beethovenlaan/Strausslaan is prohibited. This area is private property.
- Parking at the gym hall on the Chopinlaan is only permitted in the marked-off spaces.
- Parking in the turn between Sweelincklaan/Chopinlaan is prohibited.
- Certain streets are marked one-way for cars but not for buses. Please be aware of this when driving in the area.

Please be aware that the roads surrounding our school buildings on the Sweelincklaan and the Chopinlaan all have a speed limit of 30 km/h. We ask that you heed this speed limit and are vigilant for any children crossing in the area.

Hora Siccamingel

Parking spaces are available at the Hora Siccamingel (front) or at the Van Starckenborghstraat (back of the school).

In addition, we would like to remind you to park responsibly; please allow enough space for the buses, please not block pedestrian crossings, Thurs not park in a turn, Thurs not park on grassy areas and/or sidewalks, and keep storage places free. The traffic committee of our school continuously monitors the situation and will take action if necessary.

Rijksstraatweg 24 (IPS)

At the International Primary School you can park in the large car park behind the Shell petrol station near the school. From there we have a path to the school which goes behind the Be Quick football tribune. This path involves going up and down steps so is unfortunately not suitable for wheelchairs, pushchairs, prams or bicycles, which will need to enter via Rijksstraatweg 24 or Hemmenlaan 4. If you have a child in the bilingual department at the Sweelincklaan, you can park on the Helperzoom, Helperbrink, Chopinlaan, Sweelincklaan, Beethovenlaan and

the Savornin Lohmanlaan. The municipality has announced that, as from October 1st, there will be paid parking on these roads. This will not affect the car park on the Rijksstraatweg.

4

School supplies

School bag

All pupils are to have a school bag with them when they are at school.

The school bag should contain a lunchbox with enough to drink for the school day, a healthy morning snack, a healthy lunch and preferably a folder for papers, homework, and forms. A pencil case with the basic necessary supplies (pencils, pens, markers, erasers, etc) can be kept inside the student's desk if preferred.

Pupils of the Foundation classes and Y1 need to have gym shoes for Gym hours. Year 2 pupils and older are to have a gym bag at school containing gym shoes, a t-shirt, gym trousers/shorts, and a towel for children in Year 6.

5

Performances

Class performance

Every class (except the oldest classes of each department) has a class performance once per year. A class performance can range from music recitals, improvisation, or rehearsed pieces. Pupils perform for other pupils of the school. Parents are invited to come and watch the performance. Brothers or sisters who are also at the GSV may attend a sibling's performance if the class teacher agrees to it.

Musical

Pupils of group 8 (TPO) and Year 6 (IPS) and HB6 say 'good-bye' to our school with their own musical during their final year at the school.

Group 1 and 2 (TPO) & Foundation 1, 2 and Year 1 (IPS)

The Early Years pupils receive PE instruction in the play halls inside the main building on the Sweelincklaan.

Clothing

We recommend supplying gym shoes with an anti-slip sole, preferably without laces. The gym shoes can be kept in school.

Group 3 and up (TPO), Year 2 and up (IPS) and HB (all groups)

Please see below the days on which the classes receive PE lessons:

T P O

Class 3A, 3B	Monday, Thursday
Class 3C, 3D	Monday, Friday
Class 4A, B, C	Tuesday, Thursday
Class 5A, B	Wednesday, Friday
Class 5C	Tuesday, Friday
Class 6A, B, C	Tuesday, Friday
Class 7A, B	Monday, Thursday
Class 8A, B	Wednesday, Friday

I P S

Class Y2A – Year 6	Monday, Friday
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H B

Class 1, 2	Wednesday, Friday
Class 3, 4, 5, 6	Tuesday, Wednesday

All these classes receive PE lessons at the halls located on the Sweelincklaan, Chopinlaan and Vestdijklaan (HB). At the International Primary School the specialist gym sessions are given in one of the gyms of Maartens College. In the summer the children also have sports sessions on the sports fields near the school.

Clothing

The following items are mandatory for pupils: comfortable gym clothes and gym shoes labelled with the pupil's name. As of Group 6 (TPO), Year 6 (IPS) and HB3, a towel for showering is required.

7

Extracurricular activities

In the period from October up to and including May, the school organises various extra-curricular activities during lunchtime and after school hours. These activities are provided by specialist teachers, teachers from the SKSG (Stichting Kinderopvang Stad Groningen) and by the playground 'De Helpen'.

Activities we organise in and around the main building include:

- Knutsel Frutsel (creative lessons)
- Chess (for the older year groups)
- School orchestra (organised by the music teacher)
- School choir (organised by the music teacher)
- Computer typing lessons (for the older year groups)

8

Illness

Should your child be ill, please call the school between 8.00 and 8.30 am. Your message will be noted by pupils of Group 8 (TPO). The number you should dial is (050) 527 08 18. It is also possible to send an e-mail before 8.30 am to ziek@g-s-v.nl. If your child is in the International Primary School, please use the 'ziek' e-mail address to report an illness.

In the event that your son or daughter is absent and the school has not received notification, we will contact you to ascertain the reason for their absence.

Holidays and additional free days

Holidays and lesson-free days school year 2021-2022

Summer Break 2021	12 July-23 August 2021
Groningen Liberation Day	28 August 2021
Autumn Break	18-22 October 2021
Christmas Break	24 December 2021-7 January 2022
Spring Break	18-25 February 2022
Easter	15-18 April 2022
May Break	25 April-6 May 2022
Ascension Day	26-27 May 2022
Pentecost Break	06 June 2022
Summer Break	18 July-29 August 2022

Lesson-free days (Foundation 1-Year 3)

Younger pupils attend school for more hours than are legally required. Therefore, the Groups 1 – 4 (TPO), F1 – Y3 (IPS), and Groups 1 and 2 (HB) receive seven (7) extra lesson-free days as compensation. For these days, day care should be organised by the parents. This school year, the lesson-free days are as follows:

Thursday 23 September 2021
Monday 01 November 2021
Monday 06 December 2021
Thursday 27 January 2022
Thursday 10 March 2022
Thursday 19 April 2022
Tuesday 07 June 2022

Staff Training Days

On Monday 23 August 2021, Wednesday 13 October 2021, Thursday 27 January 2022 en Tuesday 19 April 2022 the staff team has a study day. All children will be free on these days.

10

School trips

For Groups 1-6 (TPO), Year 1-5 (IPS) and HB 1-5 we organise one-day school trips by bus, somewhere in the Northern Provinces. For Group 7 (TPO) and Year 6 (IPS) the school organises a two-day trip and for HB 6 a three-day trip. Groups 8 of the TPO will go on their yearly trip to Ameland. These costs for the school trips are included in the school fee.

11

Birthday Celebrations

Treats

Pupils may celebrate their birthday in school. Parents can provide the class with an inclusive, healthy treat.

Invitations

Invitations for birthday parties should not be handed out in school to avoid disappointment for children who are not invited.

12

Head lice

Protocol

When a head lice outbreak is identified we follow a specific procedure, details of which can be found on our website www.g-s-v.nl.

You will receive an e-mail or message through the parent portal, if your child is found to have head lice. We ask that you treat the head lice in accordance with the instructions. Should the case arise that your child, or a certain group of pupils, regularly have lice, the school will notify the health services.

Lice Search

As stated in the protocol, we check for head lice after every school holiday. Throughout the school year the Lice Search team will regularly check for head lice.

Lice bag

Every pupil receives a lice bag labelled with their name. Coats, jackets, and winter accessories should be kept inside the lice bag on the hooks.

Lost and Found

13

We advise you to label your child's clothing, bags, shoes, and other property with your child's name. When something does get lost, you may ask for help from the caretakers, who are in charge of managing the lost and found.

Clothing that has been found will be kept for one month. After that, the clothing will be on display and can be picked up. When this will happen will be communicated through the parent portal. Any items that are left will be donated to charity. Items other than clothing will be kept until the summer holiday, after which these items will also be donated to charity.

Parent Portal (Mijnschool)

14

As soon as your son or daughter has joined their new class, you will receive a log-in code by email. Via the parent portal you will receive news messages, photos and documents. The parent portal is also used for the planning of parent-teacher meetings.

Waste paper

15

Any waste paper you have, may be handed in at school. There are two containers; one located at the Componist, the other can be found at the entrance at the back of the main building on the Sweelincklaan. At the International Primary School, waste paper is collected and taken to the main GSV location to be put in the paper recycling bin.

Liability and insurance

Liability

Parents remain responsible for their children, even during school hours. Teachers, or other employees, cannot be held responsible in the event of supposed damage. Parents are to repay any damages their child may have caused. We recommend you check your insurance coverage and add coverage if necessary.

Collective insurance

The school has a collective insurance for all pupils in the event of any accidents. This means that your child is insured during school hours, lunch hours, on the way to and from school. During school trips, all pupils and escorts are insured. The coverage is a standard one. This insurance pays out in the event of disability, death, and covers dental costs. It does not cover any material damages such as broken glasses, clothing, or bicycles. Any extra coverage should be your own initiative. Our insurance and its coverage can be requested for viewing with our administration.

Teaching staff and interns

Here follows a list of all the teaching staff of all three departments of the GSV. You may contact our teachers through the school phone number: (050) 527 08 18 or via e-mail: info@g-s-v.nl.

Bilingual Department (TPO)	
1A	Nellie Visser
1B	Amelia Bakker (Mon, Tues, Weds*) / Margriet van Essen (Weds*, Thurs, Fri)
1C	Alieke Lenstra (Mon, Tues) / Karin Starke (Weds, Thurs, Fri)
1D	Chantal van Weerden / Hanna van Wouwe (Weds)
1E	Marloes Edens
Reception A (Oct)	Aukje van der Kooij (Mon, Tues, Weds) / vacancy (Thurs, Fri)
Reception B (Jan)	vacancy
Reception C (Apr)	vacancy
2A	Marieke Hoenselaars (Mon, Tues, Weds*) / Natasja Nienhuis (Weds*, Thurs, Fri)

2B	Hanneke Meinen / Liza Venrooij (Fri)
2C	Liza Venrooij (Mon) / Evelien van der Klaauw (Tues-Fri)
2D	Carola Anema (Mon, Tues, Weds*) / Caroline Oostijen (Weds*, Thurs, Fri)
3A	Barbara Bouwman (Mon, Tues, Weds) / Mirjam de Vries (Thurs, Fri)
3B	Anneke Jager (Mon, Tues, Thurs) / Esther Scheltens (Weds, Fri)
3C	Roos Visser (Mon, Tues) / Alieke Lenstra (Weds, Thurs, Fri)
3D	Monique ten Berge (Mon, Tues, Weds) / Daniëlle Venema (Thurs, Fri)
4A	Monique Knevelbaard / Anneke Jager (Fri)
4B	Hanneke Grasdijk
4C	Jolyne Laffra (Mon, Tues, Weds) / Hanna van Wouwe (Thurs, Fri)
5A	Bas Damen (Mon, Tues) / Marlous Osinga (Weds, Thurs, Fri)
5B	Daniëlle Venema (Mon, Tues, Weds) / Judith Haaijer (Thurs, Fri)
5C	Anne Hulzebos (Mon, Tues, Weds, Fri) / Esther Scheltens (Thurs)
6A	Marion van Wattum / Bianca Bouma (Fri*)
6B	Bianca Bouma (Mon, Tues) / Daphne Ooms (Weds, Thurs, Fri)
6C	Bert Snippe (Mon, Tues) / Hetty Top (Weds, Thurs, Fri)
7A	Judith Haaijer (Mon) / Wierd Veenstra (Tues-Fri)
7B	Mascha Storteboom (Mon, Weds, Thurs, Fri) / Judith Haaijer (Tues)
8A	Jasper Venema
8B	David Verrijck (Mon, Thurs, Fri) / Machiel Patist (Tues, Weds)
IPS-assistant	Ingrid Blokzijl (Mon, Tues, Thurs, Fri)
IPS-assistant	Paula Kooistra-van Noord (Mon, Tues, Thurs)
IPS-assistant	Hannah Veldkamp (Tues, Weds, Thurs)
Support teacher MB/BB	Daniëlle Nieuwenweg (Tues, Weds, Thurs) / Cecile Koning (Weds, Thurs)
IPS-assistant	Noah Slot (Weds)
Support teacher MB/BB	René Veldkamp (1 day)

* day every two weeks

HB Department

HB 1	Anna Mijke Wiggers
HB 2	Simone Pieters
HB 3	Maya Norden (Mon, Tues) / Marleen Vink (Weds, Thurs, Fri)
HB 4	Merle Herwig (Mon, Tues, Weds) / Fem van Rijs (Thurs, Fri)
HB 5	Ellen Bannink / Tessa van Velzen (Weds)
HB 6	Erika Slot / Bert Snippe (Weds)
Spanish	Lydia Altenburg (Fri)

HB-WDV	Gineke Steller (Mon, Thurs)
Replacement during leave	Geon Knol (1 day)

English Lessons TPO

TPO (gr 7b/HB 3, 4, 5, 6)	Richard Knowles-Williams (Tues, Fri, Weds*)
TPO (4a, b, gr 5)	Michael Keoghan (Tues, Fri)
TPO (gr 3)	Anita Maas-Meijer (Tues, Thurs)
TPO (gr 2/HB 1, 2/4b, 4c)	Milena Stanojevic (Mon, Tues, Weds)
TPO (gr 1 and reception)	Ellen Schipper (Mon, Weds, Thurs)
TPO (gr 8; coörd. and plus)	Pip Broad (Mon, Weds, Thurs, Fri)
TPO (gr 6 and 7a)	Marleen Vink (Mon, Tues)

* day every two weeks

International Primary School (IPS)

Preschool	Leah Poulsen (Mon, Tues, Thurs, Fri)
F1/F2	Josie Gibbs (Mon, Tues, Thurs, Fri) / Naomi McMorran (Weds)
Y1	Margreet Sierdsma / Ellen Lemstra (Fri)
Y2A	Isabelle van de Pol / Ellen Lemstra (Weds)
Y2B	Mariëlle Gullane / Naomi McMorran (Fri)
Y3	(Maaïke Krijgsheld) Barbara Kilroy (whole week to replace Maaïke Krijgsheld)
Y4	Sara de Vries / Michael Keoghan (Weds)
Y5	Cheryl Mc Clung / Ellen Lemstra (Thurs)
Y6	Nicola Eversden (Mon, Thurs) / Muriël Eversden (Tues, Weds, Fri)
EAL	Hanneke Blijham (Mon, Tues, Thurs, Fri)
DFL	Monique Boomstra (Weds, Thurs, Fri) / Anita Maas-Meijer (Mon)
SEN-IB	Sue Beattie / Anna Jeronimus
SEN-IB	Mariska Schrage (1 day)
RT-extern	Veronique Gilmont (3 days)
IPS-assistant	Ina Cooper (Mon, Thurs)
IPS-assistant	Shiuli Ali
IPS-assistant	Samina Munir
IPS-assistant	Naomi McMorran (Mon, Tues, Thurs, Fri)
Support teacher WDV	Sjoert Fleurke (Fri)
IPS-extra support teaching	Leah Poulsen (4 afternoons)
Support teacher DFL+	Anita Maas-Meijer
Extern extra RT	Veronique Gilmont (1 day)

Library IPS/TPO	Anne Marie Reidy
RT	Astrid van Leiden (Mon, Tues, Fri)
RT	Melisse Herwig (Tues, Thurs, Fri)
RT	Herma Reidsma (Mon, Tues, Weds)
RT HB/TPO	vacancy (1 day)
IB HB	Mariska Schrage (Thurs, Fri)
IB 1-2 and general	Mirjam Dijkstra (Mon, Tues, Fri)
IB 3, 4, 5 and IPS	Anna Jeronimus (Mon, Tues)
IB 6 -7-8	Jeanne Kusters (Thurs, Fri)
Project group 3-8	Anna Jenke Bolwijn (Mon, Tues, Thurs, Fri)
Project group onderb. gr 2	Maya Norden (Thurs-morning)
Project group onderb. gr 1	Erika Slot (Weds)
Teacher NT2	Akke Antje Hetteema / Astrid van Leiden
ICT teaching	Sjoert Fleurke (Mon-Thurs) / Anita Maas (Fri)
Music	Marcel den Os (Mon-Thurs)
Music	Vacancy 1 day
Gym 1	Jouke de Vries (Mon-morning, Tues, Weds, Thurs, Fri)
Gym 2	Bertjan Sturing (Mon, Fri)
Gym 3	Jorien Anninga (Weds, Fri-afternoon)
Gym 4	Liza Venrooij (Tues voor groep 1, 2)
Gym 5	Vacancy (Tues-morning en Fri)
Secretary	Gerda Koning (Tues, Weds, Thurs) / Gerlinde Bruins Slot (Weds, Thurs, Fri)
Administration	Ina Sieverts (Mon, Tues, Thurs, Fri)
Secretary/administration	Henk Mulder (Mon-Thurs)
Concierge/caretaker	Edgar Been (Mon, Tues, Thurs, Fri)
Concierge/caretaker	Klaas Noordhuis
Concierge/caretaker	Riekus Ubels (Tues-morning, Weds-morning, Thurs, Fri)
Lunchtime coördinator	Ilse Yarzagaray
Team leader groups 1, 2	Amelia Bakker (Weds*, Thurs, Fri)
Team leader groups 3, 4, 5	Bas Damen (Weds*, Thurs, Fri)
Team leader groups 6, 7, 8	Machiel Patist (Mon, Thurs, Fri)
Team leader specialists	Richard Knowles-Williams (Mon, Weds*, Thurs)

Team leader HB	Tessa van Velzen (Tues*, Thurs, Fri)
Team IPS	Sue Beattie (Tues, Thurs, Fri)
<i>* day every two weeks</i>	
Replacement pool/Wwz (max WTF 2, 7)	Replacement pool during sick leave: Elke Stevens, Karin Starke, Eliza Koeijvoets, Barbara Kilroy, Michael Keoghan, Victor Ray
Principal	
Principal	Ton Wiegman

Substitute teachers

To provide continuity it is our aim to provide the same substitute teacher in a class each time this is necessary. All prospective substitute staff are given a comprehensive overview of the school's ethos and curriculum. Effective utilisation of a logbook and weekly planner ensures that substitute teachers are able to continue with the class programme. In the rare case that there is no substitute available, the team leader of the older classes in the bilingual departments will look into appropriate solutions. The team leader of the International Primary School organises supply cover for IPS.

Internship

Student teachers from the Hanze University Groningen, Stenden Hoogeschool Assen and the International Teacher training programme in Meppel (ITEPS) are offered internships with us throughout the school year. This reciprocal arrangement enables possible future colleagues to benefit from gaining an understanding of the school's and individual teaching staff's teaching and learning approaches, and means that our pupils receive extra support and encounter different ideas and techniques.

Medical Assistance

There are a number of First Aiders at school, who have been trained and informed in case of a (medical) emergency. These staff members are re-trained every year to ensure a high standard of care. At the International Primary School the First Aid staff are Naomi McMorrán, Barbara Kilroy and Ellen Lemstra.

Medical personnel

Ms A. Bakker
Ms M. ten Berge
Mr B. Damen
Mr S. Fleurke
Ms B. Holthuis
Ms B. Kilroy
Ms M. Knevelbaard
Ms M. Krijgsheld
Ms E. Lemstra
Ms N. McMorran
Ms H. Meinen
Mr M. Patist
Mr B. Snippe
Mr W. Veenstra
Ms T. van Velzen
Ms R. Visser
Ms M. van Wattum
Mr T. Wiegman

Members of the board, management and Participation Council (PC)

19

Board GSV Foundation

Ms Marieke Sibon	chair
Ms Gerry Buitinck	vice-chair
Ms Laurieke Zijp	secretary
Mr Sjoerd Beugelsdijk	member
Mr Peter Meister Broekema	member
Mr Marco Stam	member

The secretary of the board is Ms Gerda Koning. She can be contacted on (050) 527 08 18 and via info@g-s-v.nl.

Management

Mr Ton Wiegman
T: (050) 527 08 18
E: info@g-s-v.nl

Participation Council (PC)

The Participation Council is comprised of the following parents and staff:

Parents:

Mr Dimitri Dietvorst	member
Mr Klaas Ellens	member
Mr Fokke van der Molen	member
Vacancy	

Staff:

Mr Bert Snippe	chair
Mr Wierd Veenstra	member
Ms Tessa van Velzen	member
Ms Isabelle van de Pol	member

20

Contact

For further information, please see our website: www.g-s-v.nl. On it, you will find a digital version of our school guide and more detailed information about our teaching procedures and policies.

If you have any queries, teachers are available from 8.15-8.30 am and from 3.00-3.15 pm. Should you require more time, please make an appointment with the teacher.

For further inquiries please contact the school:

Phone: (050) 527 08 18

E-mail: info@g-s-v.nl

Website: www.g-s-v.nl

Location Sweelincklaan (main building)

Sweelincklaan 4
9722 JV GRONINGEN

Location De Componist

Chopinlaan 2
9722 KE GRONINGEN

Location Hora Siccamingel (HB)

Hora Siccamingel 206
9721 HW GRONINGEN

Location International Primary School (IPS)

Rijksstraatweg 24
9752 AE HAREN



Groningse Schoolvereniging

*tweetalige basisschool met een internationale afdeling
en een afdeling voor voltijds onderwijs aan hoogbegaafden*